

RFP Reference No. BEPC/MHK/2026-27/4397, Dated 15/09/2026



**Request for Proposal (RFP)
For
Supply of Menstrual Hygiene Kit for Adolescent Girls of Government Schools
in Bihar under Rate Contract**

(Through Online via eProc2 Portal (<https://eproc2.bihar.gov.in>))

Bihar Education Project Council,
IInd & IIInd Floor, Shiksha Bhawan,
Saidpur, Patna - 800 004 (Bihar)



Handwritten signature in blue ink.

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DISCLAIMER

While this Request for Proposal document ("RFP") has been prepared in good faith, neither Bihar Education Project Council (BEPC), GoB nor its employees or advisors make any representation or warranty, express or implied, or accept any responsibility or liability, whatsoever, in respect of any statements or omissions herein, or the accuracy, completeness or reliability of Information, and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFP, even if any loss or damage is caused by any act or omission on their part.

1. This document is not transferable, and this RFP does not purport to contain all the information that each Bidder may require and accordingly it is not intended to form the basis of any investment decision or any other decision to participate in the bidding process for the selection of the Successful Bidder for this Project. Each Bidder should conduct their own investigations and analysis and check the accuracy, reliability, and completeness of the information in this document and obtain independent advice from appropriate sources
2. Though adequate care has been taken while preparing this Bid Document, the Bidder shall satisfy themselves that the document is complete in all respects. Intimation of any discrepancy shall be given to this office immediately.
3. BEPC, GoB may modify, amend, reject or supplement this RFP document in accordance with norms and procedures and as per the requirement of the project. BEPC, GoB reserves the right to waive any irregularity in the proposal (RFP) and the BEPC, GoB makes it clear that the RFP is not an offer/agreement.
4. Neither the BEPC, GoB nor its employees shall be liable to any Bidder or any other person under any law including the law of Agreement, tort, the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise, or be incurred, or suffered, in connection with this RFP document, or any matter that may be deemed to form part of this RFP document, or the award of the Agreement, or any other information supplied by the BEPC, GoB or their employees or consultants or otherwise arising in any way from the selection process for the award of the Agreement for the Project.
5. BEPC, GoB is not bound to accept any or all the Proposals. BEPC, GoB reserves the right to reject any or all Proposals without assigning any reasons. No Bidder shall have any cause for action or claim against the BEPC, GoB or its officers, employees, successors, or assignees for rejection of their bid. The RFP submitted by the bidder will be the property of the BEPC, GoB.

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Glossary

Abbreviation/ Terms	Details
Authorized Signatory	The bidder's representative/officer vested (explicitly, implicitly, or through conduct) with the powers to commit the authorizing organization to a binding agreement. Also called signing officer/authority having the Power of Attorney (PoA) from the competent authority of the respective Bidding firm.
BEPC	Bihar Education Project Council (BEPC),
Bid	A formal offer made in pursuance of an invitation by a procuring entity and includes any tender, proposal or quotation in electronic format
Bid Security/ Earnest Money Deposit (EMD)	A security provided to the procuring entity by a bidder for securing the fulfillment of any obligation in terms of the provisions of the bidding documents.
Bidder	Any person/firm/agency/company/contractor/vendor participating in the bidding process with the procurement entity
Bidding Document	Documents issued by the procuring entity, including any amendments thereto, that set out the terms and conditions of the given procurement and include the invitation to bid
Competent Authority	An authority or officer to whom the relevant administrative or financial powers have been delegated for taking decision in a matter relating to procurement. State Project Director, Bihar Education Project Council (BEPC), Department of Education, GoB shall be the Competent Authority in this bidding document.
Contract	"Contract" means a legally enforceable agreement entered between the Procuring entity and the selected bidder(s) with mutual obligations.
LD	Liquidated Damages
LoI	Letter of Intent
PAN	Permanent Account Number
PQ	Pre-Qualification
Procurement Process	The process of procurement extending from the issue of invitation to Bid till the award of the procurement contract or cancellation of the procurement process, as the case may be
Purchaser/ Tendering Authority/ Procuring Entity	Person or entity that is a recipient of a goods or service provided by a seller (bidder) under a purchase order or contract of sale, also called buyer. BEPC, GoB in this BID document.
Services	Any subject matter of procurement other than goods or works and includes physical, maintenance, professional, intellectual, consultancy and advisory services or any service classified or declared as such by a procuring entity
Service Level Agreement (SLA)	Service Level Agreement is a negotiated agreement between two parties wherein one is the customer, and the other is the service provider. It is a service contract where the level of service is formally defined. In practice, the term SLA is sometimes used to refer to the contracted delivery time (of the service) or performance.
State Government	Government of Bihar (GoB)
GST	Goods and Service Tax
WO/ PO	Work Order/ Purchase Order

Schedule of Bid Process

Sl.	Information	Details
1	RFP Issuing Authority	State Project Director, Bihar Education Project Council (BEPC)
2	RFP No. and Date of availability from e-procurement portal	RFP Reference No. BEPC/MHK/2026-27/4397, Dated 15/09/2026. Available for download from 21/09/2026, 11:00 AM onwards till 07/10/2026, 3:00 PM on https://eproc2.bihar.gov.in
3	Last date for submission of written queries for clarifications	25/09/2026, 02:30 PM Email: ssabihar@gmail.com
4	Date of pre-bid conference	25/09/2026, 03:00 PM at through online mode Google Meet joining info Video call link: https://meet.google.com/tnt-yoe-e-kzs e-mail: ssabihar@gmail.com
5	Release of response to clarifications	26/09/2026, 5:00 PM
6	Last date of submission of bid	07/10/2026, 4:00 PM
7	Last date of submission of Hard copy of EMD	07/10/2026, 4:00 PM
8	Last date of submission of Sample (Before bid submission closing date & Time)	07/10/2026, 4:00 PM
9	Opening of Technical Bids	07/10/2026, 4:30 PM
10	Opening of Financial Bids	To be intimated
11	Contact person for queries	State Project Director, Bihar Education Project Council (BEPC), Shiksha Bhawan, Bihar Rashtra Bhasha Parishad Campus, Saidpur - 800 004. e-mail : ssabihar@gmail.com

Note: BEPC reserves the right to amend documents for RFP, schedules, and critical dates. It is sole responsibility of bidder to check <https://eproc2.bihar.gov.in> from time to time, for any updated information. No communication in writing or through e-email or any other mode will be sent by BEPC in this regard. BEPC also reserves the right to cancel the whole tender process at any time during the bid process without assigning any reason thereof.

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1. REQUEST FOR PROPOSAL

State Project Director, Bihar Education Project Council (BEPC), Patna invites Request for Proposal (RFP) for Supply of Menstrual Hygiene Kit for Adolescent Girls of class VI-XII of Government Schools of Bihar, for approx. 44.307 lakh girls from eligible agencies. The bids comprising mandatory compliance along with technical bids and price bids shall be submitted through Online eProc2bihar Portal (<https://eproc2.bihar.gov.in>). The Scope of Services forming part of the assignment has been set out here under in this document. The Proposals would be evaluated based on the evaluation criteria set out in this RFP ("Evaluation Criteria") to identify the successful Bidder for the Assignment ("Successful Bidder")

1.1 Structure of the RFP

BEPC, GoB intends to follow a 'two stage' bid process for selection of the successful agency under LCS (Least Cost Based Selection Method), as outlined in this RFP.

The Bidders would need to submit Technical and Financial Proposal separately in the prescribed formats, within the Proposal Due Date as prescribed in this RFP. BEPC, GoB would evaluate all the submissions in accordance with the evaluation criteria set out in the RFP to select one or more qualified bidder.

1.2 Obtainability of RFP Document

RFP document can be downloaded from the website <https://eproc2.bihar.gov.in> after paying tender fee of Rs. 5,000/- and processing fee of Rs. 590/-. The fees will have to be paid online on the above-mentioned website. Proposals received without or with inadequate RFP Document fees shall be rejected.

2. BACKGROUND INFORMATION

The BEPC, Education Department, Bihar is inviting RFP from experienced bidders for Supply of Menstrual Hygiene Kit for the approx. 44.307 lakh girls of class VI-XII.

Bihar Education Project Council (BEPC) is an autonomous body of the Education Department, Govt. of Bihar. Bihar Education Project Council has now been entrusted¹ to implement Samagra Shiksha, a holistic school education program in the backdrop of National Education Policy, 2020 after the successful implementation of BEP, DPEP III, Sarva Shiksha Abhiyan along with NPEGEL.

The Selected Agency will have to supply of Menstrual Hygiene Kit for the approx. 44.307 lakh girls of class VI-XII at Government Schools in Bihar for academic session 2026-27. Details about the items contained in the kits and tentative number of kits are given in Annexure-I.

3. INSTRUCTIONS TO BIDDERS

3.1 SUBMISSION PROCEDURE

- a) The bidders should submit their responses as per the format given in this RFP in the

following manner: Technical Proposal and Commercial Proposal

- b) Please Note that prices should not be indicated in the Technical Proposal but should only be indicated in the Commercial Proposal.
- c) All the pages of the proposal must be sequentially numbered and must contain the list of contents with page numbers. Any deficiency in the documentation may result in the rejection of the Bid.
- d) The bids shall be uploaded through <https://eproc2.bihar.gov.in> as per the instructions available on the website.

3.2 NUMBER OF PROPOSALS

Each Bidder must submit only one (1) proposal, in response to this RFP. Any bidder who submits or participates in more than one proposal shall be disqualified.

3.3 PROPOSAL PREPARATION COST

- a) The bidder shall be responsible for all costs incurred in connection with participation in the RFP process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of proposal, in providing any additional information required by the BEPC to facilitate the evaluation process, and in negotiating a definitive contract or all such activities related to the bid process.
- b) The BEPC will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

3.4 RIGHT TO ACCEPT OR REJECT

- I. The BEPC, GoB may reject a proposal at any stage if it is found that the firm recommended for award has indulged in corrupt or fraudulent activities in competing for the contract in question, and may also declare a firm ineligible or blacklist the firm, either indefinitely or for a stated period of time, if at any time it is found that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing the contract.
- II. Notwithstanding anything contained in this RFP, the BEPC, GoB reserves the right to accept or reject any proposal and to annul the bidding process and reject all Proposals at any time, without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reasons.
- III. BEPC, GoB reserves the right to reject any Proposal if, at any time, a material misrepresentation made by a Bidder at any stage of the bidding process is discovered.

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3.5 CLARIFICATIONS

A prospective Bidder requiring any clarification on the RFP must notify the BEPC, GoB in writing to The State Project Director, Bihar Education Project Council, GoB within such date as specified in RFP Time Schedule. At its sole discretion, BEPC, GoB will upload its response to such queries on the website <https://eproc2.bihar.gov.in>. Bidders requiring specific points of clarification may communicate with the BEPC, GoB during the specific period using the following format. The queries can be submitted by email at ssabihar@gmail.com with name of assignment as the subject, in the following format:

Bidders Request for Clarification					
Name of Organization submitting request		Name and position of person submitting		Details of person and organization	
				Address: Tel: E-mail:	
Sl. No	Bidding Document Reference (Number/Page)	Content of RFP requiring Clarification	Points of Clarification Required	Suggestions (If Any)	
1					
2					

3.6 AMENDMENTS TO RFP

At any time prior to the Proposal Due Date, as indicated in the RFP Time Schedule, BEPC, GoB may, for any reason, whether at its own initiative or in response to clarifications requested by a bidder, amend the RFP by the issuance of Addenda. Such Addenda would be posted on the website <https://eproc2.bihar.gov.in>. In order to afford Bidders reasonable time to take the Addendum into account, or for any other reason, BEPC, GoB may, at its discretion, extend the Proposal Due Date.

3.7 LANGUAGE AND CURRENCY

The Proposal and all related correspondence and documents must be written in English language. Supporting documents and printed literature furnished by the Bidder with the Proposal may be in any other language if they are accompanied by an appropriate translation in English language. Supporting materials that are not translated into English shall not be considered. For interpretation and evaluation of the Proposal, the English language translation shall prevail. The currency for this bid is Indian Rupee. All the quotes should be in Indian Rupees only.

3.8 VALIDITY OF PROPOSAL

- i. The Proposal must be valid for a period not less than 150 days from the Proposal Due Date ("Proposal Validity Period"). BEPC, GoB reserves the right to reject any Proposal that does not meet this requirement.

- ii. Prior to expiry of the Proposal Validity Period, BEPC, GoB may request the Bidders to extend the period of validity for a specified additional period.
- iii. The Successful Bidder shall, where required, extend the validity of the Proposal till the date of execution of the Agreement.

3.9 BID SECURITY

- i. Bidders shall submit, along with their Bids, EMD of INR ₹ 2,65,80,000/- (Rupees Two Crore Sixty-Five Lakh Eighty Thousand only) i.e. 2% of BID amount in the form of Bank Guarantee issued by any Scheduled bank. It may be also submitted through RTGS/NEFT in specified bank account of BEPC. (Bank Details: State Project Director - BEPC, A/c No. 245001000002776, IFSC Code - IOBA0002450).
- ii. Validity of BG (EMD) will be up to 31.12.2026.
- iii. The bid /proposal submitted without EMD, mentioned above, will be summarily rejected.
- iv. Micro, small and start up agencies registered for doing similar work as a Manufacturer are exempted from the payment of EMD, as per Government policy, subject to submission of valid registration certificate and fulfilling all eligible criteria as a Manufacturer of mentioned products with the bid.
- v. The Bid Security shall be returned to the unsuccessful Bidders within a period of two (2) weeks from the date of signing of Agreement between the BEPC, Department of Education, GoB and the Successful Bidder.
- vi. The bid security of the successful bidder will be returned on the submission of the Performance Security as specified in the RFP document.
- vii. Bid Security shall be forfeited in the following cases:
 - a. If the Bidder withdraws its Proposal;
 - b. If the Bidder withdraws its Proposal during the interval between the Proposal Due Date and expiration of the Proposal Validity Period; and
 - c. If any information or document furnished by the Bidder turns out to be misleading or untrue in any material respect.
 - d. If the bidders, after the award of work order, fail to submit the performance security within the stipulated time.

3.10 BIDDER'S RESPONSIBILITY

- i. The Bidder is expected to examine carefully the contents of all the documents provided. Failure to comply with the requirements of RFP shall be at the Bidder's own risk.

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- ii. It shall be deemed that prior to the submission of Proposal, the Bidder has:
- iii. Made a complete and careful examination of terms & conditions/requirements, and other information set forth in this RFP document.
- iv. Received all such relevant information as it has requested from the BEPC, GoB; and
- v. Made a complete and careful examination of the various aspects of the Assignment.
- vi. BEPC, GoB shall not be liable for any mistake or error or neglect by the Bidder in respect of the above.
- vii. Bidder must understand whole RFP in line with Department requirement and providing the undertaking on execution the same unconditionally.
- viii. All taxes payable to government must be paid by the Bidder as per applicable norms and procedure. BEPC, GoB is nowhere liable and responsible for payment of such taxes.
- ix. Only GST payment will be made by BEPC, GoB as per applicable rates on the fee quoted by the agency.

3.11 CORRESPONDENCE/ ENQUIRY

All correspondence/enquiries must be submitted to the following in writing by email/ registered post with **name of assignment** as the subject. The details are:

**The State Project Director,
Bihar Education Project Council,
Shiksha Bhawan, Bihar,
Saidpur - 800 004.
e-mail: ssabihar@gmail.com**

3.12 FORMAT AND SIGNING OF PROPOSAL

- a. Bidders must provide all the information as per this RFP and in the specified format. BEPC, GoB reserves the right to reject any Proposal that is not in the specified format.
- b. The Proposal must include submissions to be made on the respective Proposal Due Date as set out in RFP Time Schedule.
- c. The person(s) signing the Proposal must initial all the alterations, omissions, additions, or any other amendments made to the Proposal.

3.13 MODIFICATION/SUBSTITUTION/WITHDRAWAL OF PROPOSAL

The Bidder may modify, substitute, or withdraw its Proposal after submission, provide that

- i. A written notice of the modification, substitution or withdrawal is received by BEPC, GoB before the Proposal Due Date. No Proposal shall be modified, substituted, or

withdrawn by the Bidder after the Proposal Due Date.

- ii. The modification, substitution or withdrawal notice shall be prepared, sealed, marked and delivered in accordance with outer envelopes additionally marked "MODIFICATION", "SUBSTITUTION" or "WITHDRAWAL", as appropriate.
- iii. Withdrawal of a Proposal during the interval between the Proposal Due Date and expiration of the Proposal Validity Period will result in forfeiture of the Bid Security in accordance with this RFP.

3.14 PROPOSAL DUE DATE

- i. Proposals must be submitted as per information provided in this RFP.
- ii. BEPC, GoB at its sole discretion; accept any Proposal(s) after Proposal Due Date. Any such Proposal/s accepted shall be deemed to have been received by the Proposal Due Date.

3.15 TEST OF RESPONSIVENESS

Initial Bid scrutiny will be held and incomplete details as given below will be treated as non-responsive, if Proposals:

- a. Are not submitted in as specified in the RFP document.
- b. Are found with suppression of details.
- c. With incomplete information, subjective, conditional offers and partial offers submitted.
- d. Submitted without the documents requested in the checklist.
- e. Have non-compliance of any of the clauses stipulated in the RFP.
- f. With lesser validity period.
- g. All responsive Bids will be considered for further processing.
- h. The BEPC, GoB will prepare a list of responsive bidders, who comply with all the Terms and Conditions of the Tender. All eligible bids will be considered for further evaluation by a committee according to the Evaluation process define in this RFP document. The decision of the Committee will be final in this regard.
- i. BEPC, GoB reserves the right to seek clarification or reject any Proposal which in its opinion is non-responsive and no request for modification or withdrawal shall be entertained by Department of Education, GoB in respect of such Proposal.





3.16 CONFIDENTIALITY

Information relating to the examination, clarification, evaluation and recommendation for the Qualified Bidders shall not be disclosed to any person not officially concerned with the process. The BEPC, GoB will treat all information submitted as part of the Proposal in confidence and will ensure that all those who have access to such material to treat it in confidence. BEPC shall not divulge any such information unless ordered to do so by any statutory authority that has the power under law to require its disclosure.

3.17 CLARIFICATIONS

To assist in the process of evaluation of Proposals, BEPC, GoB may, at its sole discretion, ask any Bidder for clarification on its Proposal or substantiation of any of the submission made by the Bidder.

3.18 PROPOSAL EVALUATION

The Qualification Submissions of the Bidders would be checked for responsiveness to the requirements of the RFP and shall be evaluated Package wise as per the Criteria set out in this RFP.

3.19 DECLARATION OF SUCCESSFUL BIDDER

Upon acceptance of the Proposal of the Bidder technically qualified with LCS (Least Cost Based Selection) criteria, BEPC, GoB shall declare the Bidders as the successful bidders for the selection.

3.20 NOTIFICATIONS

BEPC, GoB will notify the Successful Bidder by a Letter of Intent/Award (LoI /LoA) that their Proposal has been accepted.

3.21 BIHAR EDUCATION PROJECT COUNCIL, GOB'S RIGHT TO ACCEPT OR REJECT PROPOSAL

- i. BEPC, GoB reserves the right to accept or reject any or all the Proposals without assigning any reason and to take any measure as it may deem fit, including annulment of the bidding process, without liability or any obligation for such acceptance, rejection or annulment.
- ii. BEPC, GoB reserves the right to invite revised Proposals from Bidders with or without amendment of the RFP at any stage, without liability or any obligation for such invitation and without assigning any reason.
- iii. BEPC, GoB reserves the right to reject any Proposal at any time, if:
 - a. Material misrepresentation made at any stage in the bidding process is uncovered; or

- b. The Bidder does not respond promptly and thoroughly to requests for supplemental information required for the evaluation of the Proposal.
- c. This would lead to the disqualification of the Bidder. If such disqualification/rejection occurs after the Proposals have been opened and the Successful Bidder gets disqualified/rejected, then BEPC, GoB reserves the right to take any such measure as may be deemed fit in the sole discretion of BEPC, GoB, including annulment of the bidding process.

3.22 PERFORMANCE BANK GUARANTEE (PBG)

- a. The successful bidder must furnish an unconditional and irrevocable bank guarantee/demand draft, in a format acceptable to BEPC, GoB valid for the 6 Months or contract term, of a value equivalent to **5% of the contract value within 15 days of award of Letter of Intent (LoI)**.
- b. Failure to submit the PBG within the time stipulated in the LoI may lead to cancellation/ withdrawal of LoI and, in such case, BEPC, GoB reserves the right to take any such measure as may be deemed fit by Department of Education, GoB, including annulment of the bidding process.
- c. PBG valid throughout Contract Period from Date of contract LoI.

4. CRITERIA FOR EVALUATION

The evaluation would consist of following:

- **Technical evaluation:** The Bidder prima facie shall be examined to substantiate compliance with the Bidder's eligibility criteria as set out for this project in terms of organizational, financial and technical experience etc. The bid will be rejected if it does not meet the Eligibility criteria.
- Proposals may be rejected at any stage of the evaluation if it is found that the company has provided misleading information or has been blacklisted by a central or any state government or has indulged in any malpractice/ unethical practice and has not honored contractual obligation elsewhere;
- After the technical evaluation is completed and approved, BEPC shall inform the Bidders who have submitted proposals, the detailed compliance of their Technical Proposals, and shall notify those Bidders whose Proposals did not meet the minimum technical criterion or were considered non-responsive to the RFP, that their Financial Proposals will be returned unopened after completing the evaluation process. BEPC shall simultaneously notify in writing the Bidders that have complied with the Technical Criterion specified in the RFP the date, time and location for opening the Financial Proposals.
- Please note that no conditional bid will be entertained



4.1 PRE-QUALIFICATION CRITERIA

The following table describes the pre-qualification criteria. A bidder participating in the bidding process shall possess the following minimum pre-qualification/ eligibility criteria. Any bidder failing to meet the stated criteria and non-submission of supporting documents shall be summarily rejected and will not be considered for Technical Evaluation.

Sl.	Conditions	Documents to be submitted
1	The Bidder should be a Company registered under Indian Companies Act 1956/2013 and should be in existence from last 10 years. The Bidder should have the following Registrations: PAN Number GST Registration	a) Certificate of Incorporation b) GST certificate c) Copy of PAN
2	The bidder should have an average annual turnover of a minimum of ₹150 crores in the last three financial years. i.e. 2022-23, 2023-24 and 2024-25.	Financial Statements Audited for the last three financial years. ITR for the last three financial years. i.e. 2022-23, 2023-24 and 2024-25 (i.e. AY 2023-24, 2024-25 and 2025-26). GSTR 3B for the last quarter of current financial year.
3	The net worth of the bidder in the last five financial years, (as per the last published audited balance sheet) should be positive. The bidder should be profitable and should not be in loss in last five financial years (as per the last published audited balance sheet) i.e. 2020-21, 2021-22, 2022-23, 2023-24 and 2024-25.	Copy of Balance Sheet and CA Certificate with 18-digit UDIN number.
4	The bidder must have successfully undertaken at least the following numbers of Similar assignments of value specified herein: - One project is not less than the amount of ₹100,00,00,000/- (Rupees One hundred crores only) OR Two projects not less than the amount of ₹60,00,00,000/- (Rupees Sixty Crore Only) OR Three projects not less than the amount of ₹40,00,00,000/- (Rupees Forty Crore Only) Similar Experience assignments defined as: Supply of Educational Kit/Teaching Learning Material/Foundational Literacy and Numeracy Kit/Sanitary Napkin Vending Machines (SNVM)/Sanitary Napkin and Sanitary Pad	Work Order /Contract Agreement/Completion Certificate

	Incinerator (SNI)/ Sanitary Napkins/ Hygiene Kits based in Government Institutions/Schools under Central/ State Government in last Five (5) years as on bid submission date.	
5	The bidder must have successfully undertaken the educational project pertaining to Supply of Educational Kit/ Sanitary Napkins/ Hygiene Kits/ Teaching Learning Material/ Foundational Literacy and Numeracy Kit in minimum 10000 Government schools along with project supply monitoring portal State or Central Government Schools in last three (3) years as on bid submission date. “or” Bidder should have supplied minimum 6,000 of each Units SNVM and SNI units to in a single order to any State or Central Government Schools in last three (3) years as on bid submission date.	Work Order / Contract Agreement/ Completion Certificate
6	The bidder must have successfully undertaken the educational project pertaining to Supply of Educational Kit/ Sanitary Napkins/ Hygiene Kits/ Teaching Learning Material/ Foundational Literacy and Numeracy Kit to minimum 15 lakh students in a single order under State or Central Government in last three (3) years as on bid submission date. Or The bidder must have successfully undertaken the Supply of Cumulatively at least 30,000 SNVM and SNI units together in last 3 years to State or Central Government as on bid submission date.	Work Order / Contract Agreement/ Completion Certificate
7	The Bidder must have following certificate: • ISO 9001:2015	Copy of Valid certificates in the name of Bidder.
8	The Bidder must have never been blacklisted for fraudulent practices by any of its clients, Central Government/ State Government/ UT Government/ Government Undertakings/ University/Educational Institutions/ Government Bodies / PSUs in India as on bid submission date.	Declaration on Non –Judicial Stamp paper of Rs 100/-
9	Bidder must submit the samples as per the scope of work.	As per Bidder participation, all the BOQ Samples to be submitted in 3 different sets. Bidders need to submit on or before the last date of bid submission.
10	Consortium is not allowed under this assignment.	

4.2. Technical Evaluation Criteria

Only those bidders who qualify in pre-qualification as per above will be considered for Technical Evaluation. During the process of evaluation of the Technical Proposals, the Tender Committee may seek additional information and clarifications from any or all the bidders. This clarification will be sought through email communications/request a personal visit from the authorized representatives of the bidder.

The bidder is expected to provide clarifications or additional information within the stipulated time as indicated in the communication. If the bidder fails to provide the clarification or additional information, the information provided in the technical proposal only will be used for evaluation. Only the bidders, who score a technical score of more than 75 marks will qualify for the evaluation in the commercial bid.

The technical bid will be evaluated on the below mentioned criteria:

Sl. No.	Description	Evaluation Criteria	Criteria wise Marks	Maximum Marks
1	The bidder must have successfully undertaken at least the following numbers of Similar assignments of value specified herein: - One project is not less than the amount of ₹100,00,00,000/- (Rupees One hundred Crores only) OR Two projects not less than the amount of ₹60,00,00,000/- (Rupees Sixty Crore Only) OR Three projects not less than the amount of ₹40,00,00,000/- (Rupees Forty Crore Only) Similar Experience assignments defined as: Supply of Educational Kit/ Sanitary Napkins/ Hygiene Kits/ Teaching Learning Material/ Foundational Literacy and Numeracy Kit/ Sanitary Napkin Vending Machines (SNVM)/ Sanitary Napkin and Sanitary Pad Incinerator (SNI) kits based in Government Institutions/Schools under Central/ State Government in last Five (5) years as on bid submission date.	Single order more than ₹ 100 Cr.	15	15
		Cumulative of two orders more than ₹ 150 Cr.	10	
		Cumulative of three projects more than ₹ 200 Cr.	5	
2	Scenario - 1: The bidder must have successfully undertaken the educational project pertaining to Supply of Educational Kit/ Sanitary Napkins/ Hygiene Kits/ Teaching Learning Material/ Foundational Literacy and Numeracy Kit in	More than 10000 schools Or More than 6000 units	10	20

	minimum 10000 Government schools along with project supply monitoring portal State or Central Government Schools in last three (3) years as on bid submission date. Or Scenario – II: Bidder should have supplied minimum 6,000 of each Units SNVM and SNI units to in a single order to any State or Central Government Schools in last Five (5) years as on bid submission date.	SNVM & SNI		
		More than 15000 schools Or More than 7000 units SNVM & SNI	15	
		More than 25000 schools Or More than 8000 units SNVM & SNI	20	
3	Scenario – I: The bidder must have successfully undertaken the educational project pertaining to Supply of Educational Kit/ Sanitary Napkins/ Hygiene Kits/ Teaching Learning Material/ Foundational Literacy and Numeracy Kit to minimum 15 lac students along with live supply monitoring portal in a single under State or Central Government in last three (3) years as on bid submission date. Or Scenario – II: The bidder must have successfully undertaken the Supply of Cumulatively at least 30,000 SNVM and SNI units together in last 5 years to State or Central Government as on bid submission date.	More than 15 lac students or More Than 30000 units SNVM & SNI	10	20
		More than 30 lac students or More Than 36000 units SNVM & SNI	15	
		More than 45 lac students or More Than 40000 units SNVM & SNI	20	
4	Scenario – I: The bidder should have Experience in development and implementation of software for monitoring supply of kits along with the supply of single purchase order. The project should have been implemented for Government Schools under State or	One Project	10	20
		Two Project	15	

	Central Government/ Autonomous Body in last three (3) years as on bid submission date. Or Scenario – II: The bidder has own manufacturing Unit with Experience in Supply of Biodegradable Sanitary Napkins with SNVM/ SNI units/ bidder should have experience in development and implementation of software for monitoring/Supply tracking system in last three (3) years to State or Central Government as on bid submission date.	Three Projects or more	20	
5	Technical Presentation: a) Sample Submission and Demonstration b) Work Plan and Methodology c) Previous Experience in Supplies of Similar Products Agency/Firm will be invited for presentation.		25	25
Total				100

Note: -

- Scoring will be calculated based on the Fulfilling of either one (Scenario I or Scenario II) of the criteria mentioned in Sl. No. 1 to 4.
- Samples (i.e. 3 Units of Samples of Each Item), shall be submitted by the bidder on or before bid submission date and time.
- Non-submission of samples or rejection of Samples will lead to disqualification of bid.
- To qualify for the technical evaluation stage, the bidder must score a minimum of 75 marks.

4.3 Financial Bid Evaluation

- Only those bidders, who qualify in the technical qualification criteria (with minimum 75 marks) and final acceptance of 100% sample items, will qualify for the evaluation of their commercial bids.
- The Financial bids of qualified bidders will be opened on the prescribed date.
- The bid price will include all taxes and levies and shall be in Indian Rupees.
- Any conditional bid would be rejected.
- Errors & Rectification:** Arithmetical errors will be rectified on the following basis: "If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail".
- Bidders will quote rates (all items) in BOQ, if there is no price quoted, the bid shall be

declared as disqualified.

- g. The Total Bid Price quoted for each Package, as computed by the Purchaser shall be used for the purpose of commercial evaluation of bids. Bidder may quote for a single Package or Both Packages.
- h. Lowest Cost Based Selection (L1) Method shall be used to select the bidder.
- i. BEPC reserves the right to split the work on L1 rate among L1 & L2 upon L1 price acceptance by L2. However, BEPC reserves the right to split the work on L1 rate among L1, L2 and L3 bidders upon L-1 Price acceptance by L-2 and L-3 to meet the requirements of the Department.

4.4 AWARD OF CONTRACT

- a. The Authority will award the Contract to the Bidder whose bid has been determined to be substantially responsive and has been determined as the best bid based on LCS evaluation.
- b. The Authority shall, however, not bind itself to accept the best bid or any bid and reserves the right to accept any bid, wholly or in part.
- c. BEPC, GoB shall notify the successful bidder in writing that the proposal has been accepted.
- d. An agreement shall be signed between BEPC, GoB and the selected bidder's laying down the conditions of work, payment etc.
- e. Letter of Intent award and its acceptance by the selected bidder shall constitute a legal binding agreement between BEPC, GoB and the selected bidder till such time the contract agreement is signed.
- f. The rate contract will be initially for a period of one year and extendable for a further period of one more year under mutual agreement at the same terms and conditions.
- g. As per LOI/ Rate Contract on the agreed rates, BEPC reserves right to issue orders during the rate contract valid period for more quantities with mutual agreement.
- h. Payment will be made after delivery of the product.
- i. The EMD of unsuccessful candidate will be returned within 15 days of selection of the Agency.
- j. The clause related to the local purchase preference policy 2024 may be included.

4.5 GENERAL EVALUATION ELABORATION

An evaluation committee constituted by the BEPC will evaluate the bids as per the following pattern:

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- a. Conditional bids shall be summarily rejected.
- b. Evaluation committee will examine the bids to determine whether they are complete, whether any computational errors have been made, and whether the bids are generally in order.
- c. Arithmetical errors will be rectified on the following basis: If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the Bidder does not accept the correction of the errors, his bid will be rejected. If there is a discrepancy between words and figures, the amount in words will prevail.
- d. The Bidder is expected to submit all documents along with General Bid for General Evaluation, in case document is not provided or provided but not a valid document, then the same parameter shall not be considered for marking for the specific Bidder. It is the Bidder's responsibility that all documents pertaining to every parameter of "General Evaluation Elaboration" needs to be submitted and tagged/referenced to the evaluation parameter.
- e. The Bidder may conduct clarification meetings with each or any bidder to discuss any matters, technical or otherwise.
- f. Further, the scope of the evaluation committee also covers taking of any decision about the RFP, execution/ implementation of the project including management period.

5. SCOPE OF WORK

The Scope of Work for the agency is not limited but would include the following:

- I. The rates shall be on F.O.R at 38 district headquarters across Bihar, or any of the locations as per the requirement within Bihar. BEPC shall make available the details regarding all 38 destination points with Nodal Officer name and contact number where selected agency shall supply the kit.
- II. For Each Package, Timeline for the supply is **90 days or 31 Jan. 2027** whichever is earlier, from the date of issue of PO/Agreement.
- III. The rate contract will be initially for a period of one year and extendable for a further period of one more year under mutual agreement at the same terms and conditions subject to satisfactory performance of the agencies.
- IV. Consolidated Price shall be quoted in BOQ chart for each kit combined with all the items as indicated in the technical bid with specifications.
- V. Detailed specifications of item wise **Menstrual Hygiene Kit for Adolescent Girls for 4430734 girls of Government Schools in Bihar** are followed in Annexure 1.
- VI. Prices shall be firm until the completion of work or supply, and no enhancements of

rates will be done / are permitted because of any escalation during the period of rate contract.

- VII. BEPC, GoB reserves the right to accept or reject any or part of offers without assigning any reasons.
- VIII. The **supply of kits for Government Schools in Bihar** should be done within **90 days or 31 Jan. 2027**, whichever is earlier, from the date of issue of PO/Agreement and in case of any delay in delivery, penalty will be charged as per rules. However, bidder will arrange the inspection of materials as early as possible to get Delivery Certificate on satisfactory pre-delivery inspection report.
- IX. The quantity of items can be increased or decreased as per our requirements.
- X. The **supply of kit for Government Schools in Bihar** shall be carried out strictly in accordance with the terms & conditions and specifications as stipulated in the tender, in the approved workman like manner and as per standard practice. Materials supplied shall be of high quality.

5.1. PROJECT DURATION AND RESOURCE DEPLOYMENT

The project period will be 12 months starting from the Actual Date of Work Started i.e. date of issue of Letter of Intent (LoI).

The agency shall deploy a full-time resource at the client location for the entire contract duration.

6. PAYMENT SCHEDULE AND PENALTY:

Payment will be released after the satisfactory receipt of material at the designated locations and certification by the concerned coordinator at BEPC. If the selected bidder fails to perform services within the stipulated time schedule, the BEPC shall, without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to **1% per week** of the undelivered items.

However, after successful delivery of at-least 40% quantity in phase I, 30% quantity in phase II & 30% quantity in phase III against purchase order and submission of bill in phase wise along with delivery challan for the same the payment of 75% amount against that bill amount shall be done. Rest 25% amount will be paid after completion of 100% delivery and quality inspection.

Note:

1. Payment will be as per GFR.
2. All payment to the Agency will be made in Indian Rupees.
3. GST components shall be paid as applicable and as per actuals.



4. No advance payment will be made
5. For facilitating Electronic Transfer of funds, the selected Agency will be required to indicate the name of the Bank & Branch, account no. (i.e. bank name, IFSC Code and Bank A/c No.) and forward a cheque leaf duly cancelled, to verify the details furnished. These details should also be furnished on the body of every bill submitted for payments by the selected Agency.

7. Dispute Resolution

- a) The bids and any contract resulting there from shall be governed by and construed according to the Indian Laws.
- b) All settlement of disputes or differences whatsoever, arising between the parties out of or in connection to the construction, meaning and operation or effect of this Offer or in the discharge of any obligation arising under this Offer (whether during the course of execution of the order or after completion and whether before or after termination, abandonment or breach of the Agreement) shall be resolved amicably between Department and the vendor's representative.
- c) In case of failure to resolve the disputes and differences amicably within 30 days of the receipt of notice by the other party, then the same shall be resolved as follows:
 - I. Conciliation: - All disputes or differences whatsoever arising between the parties out of or relating to the construction, meaning, scope, operation or effect of this contract or the validity or the breach thereof shall be first settled by way of conciliation and failing which, by way of arbitration in accordance with the Rules of Arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the parties.
 - II. The dispute shall be first referred to the Development Commissioner for conciliation who shall conduct conciliation proceedings which will be held at Patna, Bihar.
 - III. Arbitration: - In case the conciliation proceedings fail, the dispute shall be referred to the arbitration as per the Arbitration Act.
 - IV. All legal disputes will come under the sole jurisdiction of Patna, Bihar. The venue of the arbitration shall be Patna.
 - a. The Arbitral award shall be final and binding on both parties.
 - b. Work under the contract shall be continued by the vendor during the arbitration proceedings unless otherwise directed in writing by Department unless the matter is such that the work cannot possibly be continued until the decision of the arbitrator is obtained. Save as those which are otherwise explicitly provided in the contract, no payment due, or payable by Department, to the vendor shall be withheld on account of the ongoing arbitration

8. Termination & Blacklisting

- I. The Department may terminate this Agreement and Blacklist/Debar the vendor, in case of occurrence of any of the events specified below. In the event of such an occurrence, the First Party may give not less than 15days' written notice of termination to Second Party.
 - a) If the vendor is in material breach of its obligations pursuant to this Agreement and has not remedied the same within 15 days.
 - b) If the vendor becomes insolvent or goes into compulsory liquidation
 - c) If the vendor, in the judgement of Department, has engaged in corrupt or fraudulent practices in competing for or in executing the contract
 - d) If the vendor submits to Department a false statement which has material effect on the rights, obligations, or interests of the Department.
 - e) If the vendor places itself in position of conflict of interest or fails to disclose promptly any conflict of interest to the Department.
 - f) If the vendor fails to provide Quality services as envisaged under this Agreement.
 - g) Serious discrepancy and delay in delivery of services or the performance levels agreed upon, which might have an impact on the functioning of the Department.
 - h) Failure of the vendor mobilize manpower, follow local laws, clumsy execution of work, and total disregard to public safety and its own employees.
 - i) Failure to abide by any lawful directions of the Department.
- II. **Penalties:** - The Department may impose a suitable penalty of the vendor of the failure of such activities as mentioned above. Such penalties shall be deducted from the pending bills/bank guarantee of the vendor. However, the Department shall issue a notice given 15 days of time to the vendor before imposing such penalty.
- III. **Termination Payments:** - These payments shall mean the amount of payment by either party to the other party upon termination. Upon termination of the contract, Department may in cash and appropriate the performance security/bank guarantee etc. The Department may clear outstanding dues of the sub-vendors of the second party out of such encashment and/or from the pending bills of the second party. After clearing such liabilities, any valid dues of the second party may be paid thereafter.
- IV. **Blacklisting without termination:** - The Department may blacklist the vendor without terminating the contract for any of the failures or acts of commissions or omissions under this Agreement.
- V. **Foreclosure with Mutual consent:** -
 - a) Without prejudices to any provisions of this agreement, Department and the vendor may foreclose this agreement by mutual consent in circumstances which does not constitute either party's default without any liability or consequential future liability for either party.
 - b) Should a Party intend to foreclose this Agreement by mutual consent, the intending Party shall issue a notice to the other Party and upon issuance of such notice, the other Party may within 15 days from receipt of such notice either agree to such foreclosure or raise objection(s) to the same by intimating either of the two possible positions to the intending Party in writing.
 - c) In either case of the other Party agreeing to the proposed foreclosure or otherwise, the Parties may negotiate the proposed foreclosure and sign a Supplementary

- Agreement for foreclosure to the main Contract Agreement within 30 (thirty) days of the date agreeing by both Parties. Foreclosure shall not come into effect unless and otherwise Supplementary Agreement is signed.
- d) Any attempt or endeavor for foreclosure by mutual agreement shall be without prejudice to the rights and obligations of the Parties herein and the factum of such an attempt or exercise shall not stop either of the Parties from discharging their contractual obligations under this Agreement.
 - e) For the avoidance of doubt, it is clarified that such foreclosure will be without prejudice to the Vendor and shall not affect the Vendor in any way if it wishes to bid in future projects of the Department.

VI. Transition and Exit Plan:

The vendor shall ensure that the transition is smooth in case the contract is terminated or foreclosed with mutual consent. In addition to the cancellation of contract, Department reserves the right to charge appropriate penalties and liquidated damages from the selected Agency. Further: -

- a) All risks during transition stage shall be properly documented to ensure smooth transition without any service disruption.
- b) The transition plan along with the period shall be mutually agreed between vendor and Department when the situation occurs. Vendor shall be released from the project once successful transition is done meeting the parameters defined for the successful transition.

Note:- Blacklisting/Debarment of the vendor shall be natural consequence of the termination. The Blacklisting/Debarment shall be for such a period as may be specified by the Department. Provided that before placing the vendor in the blacklist, with or without the termination of the contract, the Department shall issue a notice given 15 days of time to the vendor.

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ANNEXURE-1**SCOPE OF WORK****SUPPLY OF MENSTRUAL HYGIENE KIT**

Sl	Items	Qty
1	Supply of Menstrual Hygiene Kit* for Adolescent Girls of Government Schools in Bihar under Rate Contract.	4430734

***Menstrual Hygiene Kit should include:**

ITEMS & SPECIFICATIONS FOR MENSTRUAL HYGIENE KIT			
Sl.	ITEMS	SPECIFICATIONS	
1.	Sanitary Napkins	Size	9"-12"
		Pieces	18 pcs
		Material	High absorbency, disposable, OXO-biodegradable
		Thickness	240-300 mm
2.	Antiseptic Hand Wash	Size	75 ml
		Piece	1 pc
		Type	Liquid
		Packaging Type	Plastic Bottle with Flip Cap
3.	Bag with Zipper	Size	10"X3"X7"
		Pieces	01
		Material	Cotton/Matte Fabric
4.	Hand Towel	Size	18"X12"
		Material	Cotton
		Pic.	01
5.	Hand Sanitizer	Size	50 ml
		Piece	1 pc
		Alcohol %	70 %
		Packaging Type	Plastic Bottle with Flip Cap
6.	Medicated Cotton Roll	Material	Cotton
		Weight	15 gm
		Medicated	Yes

Detailed Specifications:**1. Specifications for Sanitary Napkin**

Sl.	Parameter	Description
1	Cover/top sheet	Non-Woven to sheet
2	Absorbent Core	Cellulose Pulp free from foreign particles
3	Barrier or Bottom	LDPE Back Sheet

	Sheet	
4	Shelf Life:	The product should have a minimum shelf life of three years.
5	Primary Package	Each Primary Package shall contain 18(Eighteen) Sanitary napkins in a Polythene bag of good quality material (permissible for use as per norms) which will confirm to size of the product and sealed properly.
6	Instructions:	Following instructions should be included in every packet of Sanitary Napkins: a. Method of use b. Indication as to which side is absorbent c. Disposal instructions
7	Secondary package	1. The sanitary napkins contained in primary package should be packed in HDPE Bag for easy handling, transport and distribution. 2. Each HDPE Bag shall contain 100 packets having 18 napkins in each pack of sanitary napkins.
8	Overall Length (Avg)	240+/-10mm
9	Fluff Core/ Pad Length (Avg)	210 ± 10 mm
10	Overall Width (Avg)	150 mm ± 10 mm
11	Fluff Core/ Pad width (Avg)	70 mm ± 5 mm
12	Thickness of pad (Avg)	7 -10 mm
13	Weight of pad (Avg)	8 -10 gm
14	PH value absorbent Material (IS-1390-1983)	6.0 to 8.5
15	Absorbency [IS-5405-2019]	NLT 50 ml at the rate of 15 ml/minute
16	Disposability [IS-5405-2019]	The Pad shall dis integrate in the water in not more than 5 minutes

2. Specification for Antiseptic Hand Wash

S. No	Parameter	Description
1	Size	75 ml
2	Type	Liquid
3	Packaging Type	Plastic Bottle with Flip Cap

3. Specification for Bag with Zipper

S. No	Parameter	Description
1	Size	10"X3"X7"

2	Piece	01
3	Material	Cotton/Matte Fabric
4	Zipper	Yes

4. Specification for Hand Towel

S. No	Parameter	Description
1	Size	18"X12"
2	Material	Cotton
3	Piece	01

5. Specification for Alcohol Based Hand Sanitizer

S. No	Parameter	Description
1	Size	50 ml
2	Alcohol %	70 %
3	Pic.	01
4	Packaging Type	Plastic Bottle with Flip Cap

6. Specification for Medicated Cotton Roll

S. No	Parameter	Description
1	Material	Cotton
2	Weight	15 gm
3	Medicated	Yes

ANNEXURE 2: LETTER OF SUBMISSION

(On the letterhead of the bidder)

To,

The State Project Director,
Bihar Education Project Council,
Shiksha Bhawan,
Saidpur, Patna - 800004.
e-mail: ssabihar@gmail.com

Subject: Request for Proposal (RFP) for the supply of Menstrual Hygiene Kit for Adolescent Girls for Government Schools in Bihar.

Sir,

We have read and understood the Request for Proposal (RFP) in respect of the captioned Assignment of Bihar Education Project Council, Department of Education.

We hereby agree and undertake as under:

- a. Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our Proposal we hereby represent and confirm that our Proposal is unqualified and unconditional in all respects.
- b. This Proposal is valid till (150 days from the Proposal Due Date). RFP has been downloaded from the website <https://eproc2.bihar.gov.in>
- c. We are submitting, along with the bids, EMD of Rs.XXXXXXXXXX/- (Rupees XXXXXXXXXXXXX only) in the form of Bank Guarantee issued by the Schedule Bank, in favour of the "State Project Director, Bihar Education Project Council or submitted the amount of EMD in the specified bank account through RTGS/NEFT.
- d. That as on the date of submission of this tender, there are no blacklisting orders that bar us from working with any Government Agency / Department on account of deficiency in service.

Name of the Bidder

Date: -

Signature of Authorized Signatory

ANNEXURE – 3: Experience as per Scope

SI	Name of Client	Location	Description of work	Value of Contract/ Work in Rs.	Duration (Start date- Completion date)
1					
2					
3					

NOTES:

- Each of the listed works shall be supported with the copy of work order & other documentary evidence as per the eligibility and technical evaluation criteria.
- Non-disclosure of any information in the schedule will result in disqualification of the firm

Signature of the applicant/Authorized

Representative of Agency with Seal/Stamp

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ANNEXURE – 4: FORMAT FOR FINANCIAL PROPOSAL

(On the letter head of the bidder)

To,

The State Project Director,
Bihar Education Project Council,
Shiksha Bhawan, Saidpur, Patna - 800004.
e-mail: ssabihar@gmail.com

Subject: Request for Proposal (RFP) for the supply of Menstrual Hygiene Kit for Adolescent Girls for Government Schools in Bihar.

Sir,

We are pleased to quote the price on eproc2bihar portal. We have reviewed all the terms and conditions of the 'Request for Proposal' and confirm that, we would abide by all the terms and conditions. We hereby declare that there shall be no deviations from the stated terms in the RFP. We further declare that any State Government, Central Government or any other Government or Quasi Government Agency has not barred us or blacklisted from participating in any Bid.

Our Financial Quote for the **Request for Proposal (RFP) for the supply of Menstrual Hygiene Kit for Adolescent Girls for Government Schools of Bihar**, BEPC, GoB Bihar, Patna is INR (in figures) XXXXXXXXXXXXX (INR XXXXXXXXXXXXX in Rupees). This amount includes all charges and taxes.

We abide by the above offer/quote and terms condition of the RFP, if the BEPC, Bihar selects us as the Selected Bidder/Agency. If our offer is accepted and if we fail to perform in the manner as specified in the RFP Document, the amount of Bid Security, as aforesaid, shall stand absolutely forfeited to the BEPC, Bihar without prejudicing the rights of the BEPC, Bihar to proceed further in any manner it deems fit. Until a formal Agreement is prepared and executed between us, this bid, together with your LOI, shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid that you may receive. We declare that the information stated above and enclosed is complete and absolutely correct and any error or omission therein, accidental or otherwise, as a result of which our bid is found to be nonresponsive, will be sufficient for the BEPC, Bihar to reject our bid and forfeit our bid security in full.

Name

Name of the Firm/Agency

Designation and Address

Mobile and Email

Date: -

Sincerely,

Signature of the applicant/ Authorized Representative of Agency with Seal/Stamp



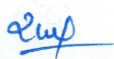


ANNEXURE – 5: Financial Bid Format**Request for Proposal (RFP) for the supply of Menstrual Hygiene Kit for Adolescent Girls for Government Schools in Bihar**

Sl. No.	Particulars	Total Quantity	Rate per Unit	GST	Total Price Per Unit Including GST	Total Price
		1	2	3	4 = 2+3	5=1*4
1.	Supply of Menstrual Hygiene Kit for Adolescent Girls for Government Schools of Bihar	4,430,734 Girls (Class VI to XII in Govt. Schools)				
Grand Total						

Note:

- GST shall be payable on applicable items only at prevailing rates.
- Total prices should be inclusive of all components as mentioned in Annexure-1.
- L1 will be declared using LCBS Method.



ANNEXURE 6: FORMAT FOR EMD

Whereas..... (Hereinafter called “the Bidder”) has submitted its bid dated for Bihar Education Project Council RFP **Reference No. dated for** **(Project Name).**

KNOW ALL MEN by these presents that WE..... of..... having our registered office at..... (Here in after called “the Bank”) are bound unto The STATE PROJECT DIRECTOR-BEPC (here in after called “the Purchaser”) in the sum of INR/- (..... Only) for which payment will and truly to be made of the said Purchaser, the Bank binds itself, its successors and assigns by these present.

THE CONDITIONS of the obligation are:

1. If the Bidder withdraws his bid during the period of bid validity specified by the Bidder on the Bid form or
2. If the Bidder, having been notified of the acceptance of his bid by the Purchaser during the period of bid validity.
 - (a) **Fails or refuses to execute the Contract, if required; or**
 - (b) **Fails or refuses to furnish the Performance Security, in accordance with the instructions to Bidders.**

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the purchaser having to substantiate its demand, provided that in its demand, the purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up toand any demand in respect of should reach the Bank not later than the specified date/dates.

witness

Address of witness

Signature of the Bank

Authority. Name

Signed in Capacity of Name & Signature of

Full address of Branch

Tel No. of Branch

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